

ACCOMMODATION REFERRAL

Resident's name:

Property:

Rent Amount: \$per Rental Start Date: Rental completion date:

INITIAL AGREEMENTS AND EXPECTATIONS

	Yes	No
Bond paid as agreed?		
Other comments		
DURING THE TENANCY		
• Rent always paid on time?		
• Caught up after falling behind in rent?		
• Kept premises in a reasonable condition?		
• Took reasonable care to prevent property from becoming damaged?		
ENDING OF TENANCY		
• Stayed the full length of lease or rental arrangement		
• Gave sufficient notice to leave?		
• Cleaned the room and removed rubbish from the property?		
• Landlord's furnishings maintained in a good condition?		
• Returned the keys?		
• A request for the return of the Bond sent to Bond Authority?		

APPLYING FOR PRIVATE RENTAL

This document is the written reference for the resident to use when applying for private rental. The agent is invited to call the landlord below to verify the legitimacy of this written reference.

Signed,

Rooming House Owner or Manager

Phone: